Cities and Towns RoundTable Meeting Minutes

Date: July 7, 2026

Hosts: Tawni Aguirre (SMC, Butte) & Kellie Trudgeon (SMC, Columbia Falls)

Attendees

- Jamie Norby (City of Bozeman)
- Angela Swingley (City of Great Falls)
- Becky Wilbert (City of Belgrade)
- Angie Benedetti (City of Helena)
- Gene Corne (City of Kalispell)
- Shaylyn Hill
- Bre Hanson (City of Kalispell)
- Janelle McKay (City of Whitefish)
- Jennifer McCollum (City of Billings)

Follow-up Items of July 7th Meeting

- **Indemnity Report:** Kristy Wilson provided an update confirming that the report has been finalized. Members are now able to run this report.
- **"Make Them Whole" and Fire Discussion Meetings:** Both sessions were well attended. Moving forward, we will plan "Make Them Whole" discussions twice a year.

New Items and Suggestions

- **Meeting Logistics and Communication:** A current 3-year schedule has been established. Information can be found on flyers, in newsletters, and will soon be available on our website.
- **Desire for Practical Tools (Templates, Checklists, Best-Practice Guides):** Kellie and Tawni will research whether we can host a dedicated space on the website for members to share materials.
- **Networking Opportunities:** MSF hosts quarterly workshops across the state. You can register [here].
    - *Note:* A request was made for an in-person meeting in 2027. Kellie and Tawni will research this option.
- **MSF-Led Training Sessions:** You can always request training with your designated Safety Management Consultant (SMC). One-off sessions are also available upon request. The next meeting will feature "Safety Data Trends" during the Safety Resources session.

Presentation: Return-to-Work Program

- Topic: How three different cities manage their Return-to-Work Programs.
- Presenters:
    - Angela Swingley, Risk Manager (City of Great Falls)
    - Becky Wilbert, Director of Internal Services and Human Resources (City of Belgrade)
    - Jamie Norby, Senior HR Generalist (City of Bozeman)

Note: A copy of the presentation will be included in the Newsletter email. Presenters contact information is included within the slides. If you have any questions, please feel free to reach out to them directly.

Additionally, Tawni and Kellie are collaborating with MSF team to determine a dedicated location for resources shared by cities.

Special Acknowledgements and City Brags

- Special Thanks: Thank you to Kristy Wilson (Claims) and Sarah Roope (Underwriter) for providing their expertise and support during this session.
- City Brags: A huge thank you to Angela, Becky, and Jamie for sharing their expertise with the group!
    - *Members are encouraged to send in their "City Brags" for future meetings. These will be published in the CATCOLAB Newsletter.*

Music Requests

Feel free to send in your requests for the waiting room music opening! This month's meeting music was brought to you by Sherri Baccaro (City of Whitefish).

Next Meeting

Date: October 6, 2026

Topic: Safety Resources