



If Online Documents were selected, I understand I am authorizing the above named Individual (User) to receive notice of delivery and view documents sent from Montana State Fund to the agent indicated. **I understand the agent will no longer receive the printed version of these documents* nor will the agent receive notice of electronic delivery.** Only the authorized User(s) will receive an email notification when a document has been sent. The document will then be accessible from MSF’s secure website by logging in with their User IDs and Passwords.

If at any time the agent would like to receive a specific document in paper format, the agent may do so by calling Customer Service Specialist at (406) 495-5000.

****For legal reasons a small number of documents must continue to be printed and mailed. These are employee posting notices and cancellation notices.***

An Agency Principal signature is required.

I hereby certify that I understand I am authorizing the named User the access indicated. **I understand the User ID belongs to the User and it is my responsibility to inform MSF if the User’s access should be removed.**

Agency Principal (required): _____
Signature Date

Print or Type Name: _____

Title: _____

Online User Access Consent (To be completed by User listed above.)

I agree to maintain the integrity of the MSF system by ensuring the security and proper use of the User ID and Password and will maintain the confidentiality of my Password. I understand and agree that I am responsible for all actions or access to the MSF system made with the User ID and Password that is assigned to me.

By signing this form, I the User acknowledge these conditions, under which access to the MSF system is granted, and agree to the following:

- I understand that my User ID and Password are for my use only.
- I am responsible for safeguarding my User ID and Password.
- I may not give my User ID or Password to any other individual.
- I will not post my User ID or Password.
- I understand that I will be required to change my Password periodically.
- I agree not to leave the computer unattended when I have a session open.
- I agree to log off and close the browser when I am finished with a session.

Printed Name: _____

Signature: _____

Access to the MSF Website to obtain electronic documents requires the use of Internet Explorer version 9 or higher and the ability to render PDF, Microsoft Office, and TIF document formats.